

**JOB TITLE:** Associate Pastor  
**REPORTS TO:** Lead Pastor  
**POSITION STATUS:** Permanent Full-Time (40 Hrs/week)

### **POSITION:**

The Associate Pastor is a key player on the UDAC Staff team who works to minister and encourage a culture of growth and gathering in the Church, helping to lead people to walk in a vibrant relationship with Jesus. The role oversees and develops the adult ministry at UDAC and has strong influence upon the culture of the Church and the effectiveness of the Church to be a vibrant church for the city. The Associate Pastor will give oversight to the group's ministry, next steps ministries, community building within the Church. While they are a key player, they do not have to be all things to all people but rather will find ways to empower and release ministry so that others too can enjoy the blessing of ministry in the Church. This position will require someone who is, outgoing, personable, empathetic and caring. It also desires someone who will move the ministry beyond the status quo and into a ministry that is growing and takes healthy faith risks for Jesus.

### **AREAS OF RESPONSIBILITY:**

#### **GROUPS:**

- Give oversight and leadership to the group's ministry at UDAC through the Church.
- Connect and coach leadership in the weekly small group's ministry and bible studies.
- Work to help bridge people from initial inquiry towards groups to full engagement into a particular groups or areas.
- Work in partnership with the Lead Pastor and staff team to create a culture of living in authentic relationships with others, moving beyond Sunday only engagements.
- Facilitate training and equipping of groups leadership for the growth and engagement.
- Be a key player in the fall kick off event, helping to onboard and connect with new people who desire to be connected into groups.
- Model the value of groups, by personally joining and participating in a group, or leading a group.

#### **ADULT MINISTRIES:**

- Provide leadership and coaching to the Adult Ministries of UDAC: Men's, Women's and the 55+ Bridges ministry.
- Champion the Journey with Jesus discipleship model. Encourage a culture of discipleship, growth, service and expectation in peoples individual lives and in the ministries that oversight is given to.
- Give oversight to medium sized-classes for people to grow in their faith, helping them to walk deeply and courageously follow Jesus.
- Help people to identify their spiritual gifts and then step into areas of giftedness and service.
- Work in partnership with the Staff team to identify leaders and volunteers within the Church to create pathways for discipleship growth and service.

### **TEAM BUILDING:**

- Be a bridge builder, connecting people, families and generations to one another, helping people to find connection and belonging at UDAC.
- Facilitate community building events within the Church family to create connection and belonging. IE: Church family campout, Inter-cultural dinners, Inter-generational gatherings etc, meals, community building events after services on Sundays etc.
- Help to facilitate the executive needs of the Church ministry. Working with the Lead Pastor to develop leadership, coach ministries, give input to strategy and operations to ensure that the church is effective and mobilized to accomplish the vision God has given to UDAC.
- Help to build bridges into the community where congregants can find their fit to have impact in the Lethbridge region and live out their faith to the outside world.

### **GENERAL DUTIES:**

- As gifted, be a regular part of the preaching team, working in partnership with the Lead Pastor to communicate meaningful messages that help people to walk with a vibrant faith.
- Regularly meet with people, providing encouragement, guidance, counsel and care for different needs as they arise.
- Help to facilitate the Sunday Morning services, by hosting, leading and planning worship gatherings.
- Be available to preform weddings and funerals as requested.
- Attend the weekly Staff Meeting as well as other meetings within the staff calendar for future planning, present situations and more.
- Develop a connection into the community that will allow one to step outside of the Church bubble and having influence in the City of Lethbridge. (IE: Coach a sports team, serve on a committee or board, be a Chaplain for a specific people group.)
- Attend and be available for greater events within the Alliance Canada denomination which would include, but not be limited to Prayer Retreat, District Conference, General Assembly.

### **QUALIFICATIONS:**

- A genuine relationship with Jesus that is growing that is modelled through spiritual maturity and genuine affection for the Lord.
- A spiritual giftedness in shepherding and leadership, a person of integrity that genuinely cares and loves others while providing inspiring servant leadership to help them forward.
- Proven experience in leading people in their walks with Jesus with strong interpersonal and communication skills. A self starter with an outgoing personality that finds life in connections and interactions with everyone.
- Someone who is flexible and has the ability to work well on a team. Someone who is willing to share ideas but also collaborate with them team bringing forward the best collective thoughts.
- Pastoral Ministry experience with a strong grounding in biblical knowledge and a commitment to the Alliance Canada's statement of faith and call to excellence.
- Eligible to for accreditation for the Alliance Canada Denomination.
- Must be legally eligible to work in Canada before being hired.